

GRIEVANCE PROCEDURE FOR COMPLAINTS RELATING TO SUSPECTED
ALLEGATIONS OF DISCRIMINATION ON THE BASIS OF HANDICAPPED STATUS
IN PERRY COUNTY, KENTUCKY

Any person Employee or Citizen who believes that he/she has been subjected to discrimination as prohibited by Section 504 of the Rehabilitation Act of 1973 and pursuant regulations at 24 CFR Part 8 published in the Federal Register on June 2, 1988, may personally or by a representative, file a complaint with the Judge Executive, Scott Alexander, Perry County, Kentucky. A person who has not personally been subjected to discrimination may also file a complaint.

When any person, Employee, Citizen or Applicant who believes he/she has been adversely affected by an act or decision by Perry County, Kentucky, and that such act or decision was based on handicapped status, he/she will have the right to process a complaint or grievance in accordance with the following procedure.

Step One: An aggrieved person must submit a written statement to the Judge Executive, Scott Alexander setting forth the nature of the discrimination alleged and facts upon which the allegation is based.

Step Two: The Judge Executive shall contact the complainant no later than fifteen (15) days after receiving the written statement to establish an informal meeting with the objective of resolving the matter informally. However, in no case shall the informal meeting be conducted sooner than five (5) days or more than forty-five (45) days after receiving the written statement.

There shall be prepared a written documentary of the discussions at the informal meeting, which shall be preserved in the records of Perry County Fiscal Court.

Step Three: Within fifteen (15) days of the informal meeting, if no decision has been made by the Judge Executive, or the decision of the Judge Executive does not satisfy the complainant, he/she may request a hearing with the Perry County Fiscal Court by submitting a written request to the Judge Executive.

Step Four: In thus discussing the grievance, the complainant may designate any person of his/her choice to appear with him/her and participate in the discussion. The Perry County Fiscal Court shall require the Judge Executive to participate in the discussion of the grievance, when it is brought before the Perry County Fiscal Court. The Perry County Fiscal Court shall issue a written decision on the matter within fifteen (15) days, and the decision shall be the final procedure for the complainant at the local level.

There shall be prepared a written documentary of the discussion at the hearing, which shall be preserved in the records of Perry County Fiscal Court, Perry County, Kentucky.

Adopted this 23 day of January, 2019.

Stella Hamblin DC
Attest

Scott Alexander
Judge Executive